

How to change the counters in ECAPS

Financial Year Counters

Make Sure you have changed the Financial Year to a new Year (FY 13-14)

In case you are running more than one company then you have to login to each company and then set the below screens.

Please goto Utilities->Finacial Year Counters

Using this screen you can set all the financial related counters .

ECAPS at METRO HOSPITAL FARIDABAD IPD PHARAMCY - [Financial Year Counters]

Utilities

- Run Command
- Difference in Data
- Financial Year Counters** Step 1
- Non-Financial Year Cou
- Query Analyzer
- Inter-Company Transac
- Tuning
- Settings
- Miscellaneous Option
- Import Data
- Create Indexes
- Define Stages For Item
- Calculator
- Notepad

Masters

Purchase

Counter Sales

Inventory

Financial

DashBoard

Administrator

Utilities Step 1

Asset Management

Favourites

Voucher Code: MH/1314/VC000001

Accounts: MH/1314/ACC000001

Bank Receipt: MH/1314/BR000001

Bank Payment: MH/1314/BP000001

Receipt No: MH/1314/RNO000001

Cash Receipt: MH/1314/CR000001

Cash Payment: MH/1314/CP000001

Opening Balance: MH/1314/OP000001

PLA: MH/1314/PLA000001

Debit Note: MH/1314/DN000001

Credit Note: MH/1314/CN000001

Contra Voucher: MH/1314/CE000001

Counter Provisional Voucher: MH/1314/PRV000001

Voucher with TDS: MH/1314/VCT000001

PDC Payment: MH/1314/PDCO000001

PDC Receipt: MH/1314/PDRO000001

Service Order Outward: MH/1314/SOW000001

Service Order Inward: MH/1314/SOI000001

Purchase Invoice: MH/1314/PU000001

Taxable Debit Note: MH/1314/TDN000001

Taxable Credit Note: MH/1314/TCN000001

Counter Sales: M13S000001

Counter Credit Sale: M13C000001

Counter Sales Receipt: MH/1314/CSP000001

Counter Sales Refund: M13R000001

Counter Credit Sales Refund: M13R000001

Counter Refund Receipt: MH/1314/CRP000001

IPD Medicine Challan: MH/1314/IMC000001

IPD Advance Payment: MH/1314/PHY000001

Make sure while login that you login with FY 2013-2014

Set Default Counters

Ok Close

amitlaptop manager1 apnew METRO HOSPITAL FARIDABAD / IPD PHARAMCY FinYear 1314 Help 31/Mar/2013 03:17 PM

Now you can set the default counters by using the set default counters. And change the counters accordingly to your last year counters.

(Please open this screen with FY 2012-13 and check for Counters in Last Year)

IMPORTANT: If you want new number as P14/001, then write it as it is. (It is different from AP when we want P0001 we start with P0000)

Now if you also want to set the Non-Financial Year Counters please use the following

Non Financial Year Counters

The screenshot shows the ECAPS software interface. The 'Utilities' menu is highlighted in the top-left corner. The 'Non Financial year Counters' window is open, displaying a list of transactions and their corresponding counter codes. The window title is highlighted in the top-right corner. The window contains a table with columns for transaction names and counter codes.

Indent From Department	BM /CS/ID0000001	Item Master	BM /CS/IMST000001	Stock Closing	BM /CS/XS/00001
Indent From Department Sno	BM /CS/ISN0000001	Indent Issue To Dept Biltr	BM /CS/INB0000001	Medicine Payment	BM /CS/MP/00001
Indent To Store	BM /CS/IST0000001	Job Invoice	BM /CS/II0000001	Bltr Cancellation	BM /CS/BC/00001
Indent To Store Sno	BM /CS/ISTN0000001	Purchase Return	BM /CS/PURT0000001	Challan GRN	BM /CS/UC/00001
Indent Issue To Department	BM /CS/IID0000001	Job Order	BM /CS/IIOR0000001	Despatch Return	BM /CS/DPR0000001
Issue To Store	BM /CS/IIN0000001	Job Despatch	BM /CS//00001	Performa Sales Invoice	BM /CS/PFSI000001
Opening Balance for Bill	BM /CS/OB0001901	Purchase Request	BM /CS/PIND0000001	Certificate Purchase	BM /CS/CERPU/00001
Received From Department	BM /CS/RD0000001	Job Order Outward	BM /CS/JWO0000001	Issue to Indoor Patient	BM /CS/ISIP000001
Received From Store	BM /CS/RST0000001	Item Batch Adjustment	BM /CS/IIBA0000001	Receive from Indoor Patie	BM /CS/RSIP000001
Purchase Order	BM /CS/PO0000001	Job Outward Receive	BM /CS/JWR0000001		
Good Receipt Note	BM /CS/GRN0000002	Manual Stock	BM /CS/MSC0000001		
Good Receipt Note(Rejection)	BM /CS/GRJ0000001	Production Job Card	BM /CS/IDJC000001		
Request for Quotation	BM /CS/RFQ0000001	Service Bill	BM /CS/SRBLN000001		
Job Invent Receive	BM /CS/JICM0000001	Purchase Service	BM /CS/PRSE000001		
Issue Stock For Job Outward	BM /CS/JWIS000001	Sales Quotation	BM /CS/SQT0000001		
Issue Client's Material For JO	BM /CS/JWCM000001	Receive From Production	BM /CS/RFP/00001		
Job Vendor Invoice	BM /CS/JWVI000001	Indent From Constructor	BM /CS/INFC/00001		
Wastage/Expiry Dispose Off	BM /CS/WAST000001	Issue To Constructor	BM /CS/ISTC/00001		
Production Order	BM /CS/PDOR000001	Returnable Gate Pass	BM /CS/GP/00001		
Forecast Order	BM /CS/FRO0000001	Recived Return Gate Pass	BM /CS/RRGP/00001		

Click On Label To Set The Counters

Set Default Counter Close

You have to login to each different store and set these counters.