How to manage Consultant Cuts

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Q) I want to give share to consultants like 85% in Surgery and 90% in Consultant Visits. How to do that

STEP 1: GO TO UTILITIES>CLICK ON DEFINE CONSULTANT CUTS>DEFINE CONSULTANT CUTS WINDOW WILL SHOW LIKE THIS.

STEP 2: CLICK ON DEFINE CONSULTANT DEPARTMENT WISE CUTS THEN, THIS WINDOW WILL SHOW.
STEP 3: DOUBLE CLICK ON THAT PARTICULAR DEPARTMENT ON WHICH, YOU WANT TO DEFINE CUTS. NOW WINDOW WILL SHOW.
STEP 4: NOW YOU WILL SEE THE DIFFERENT CATEGORY (GENERAL, CASH OPD, CREDIT OPD, PACKAGE, IPD, IPD FOR REFER TO HOSPITAL ETC), ON WHICH YOU CAN DEFINE PERCENTAGE OF CUTS.
STEP 5: SELECT ‘BLANK CURRENT CUTS’, ENTER PERCENTAGE (90%) > CLICK ON ENTER.
NOW CONTINUE THIS PROCESS AND DEFINE CUTS.

Q) I have different cuts for OPD and IPD. How to do that?

STEP 1: GO TO UTILITIES > CLICK ON DEFINE CONSULTANT CUTS > DEFINE CONSULTANT CUTS, THEN WINDOW WILL SHOW LIKE THIS.

STEP 2: CLICK ON DEFINE CONSULTANT DEPARTMENT WISE CUTS THEN THIS WINDOW WILL SHOW.
STEP 3: DOUBLE CLICK ON THAT PARTICULAR DEPARTMENT (X-RAY) ON WHICH YOU WANT TO DEFINE CUTS. NOW WINDOW WILL SHOW.
STEP 4: NOW YOU WILL SEE THE DIFFERENT CATEGORY (GENERAL, CASH OPD, CREDIT OPD, PACKAGE, IPD, IPD FOR REFER TO HOSPITAL, ETC), ON WHICH YOU CAN DEFINE PERCENTAGE OF CUTS.
STEP 5: SELECT ‘BLANK CURRENT CUTS’, AND SELECT ‘OPD %’, ‘IPD %’ AND ENTER PERCENTAGE (90%), HOW MUCH YOU WANT TO GIVE CUTS → CLICK ON ENTER.
NOW CONTINUE THIS PROCESS AND DEFINE CUTS.

Q) I want to give 90% share in all X-rays but in one X-ray I want to give 50%. How to do that?
THESE PROCESS FOR 90% SHARE IN ALL X-RAY.

STEP 1: GO TO UTILITIES → CLICK ON DEFINE CONSULTANT CUTS → DEFINE CONSULTANT CUTS WINDOW WILL SHOW LIKE THIS.

STEP 2: CLICK ON DEFINE CONSULTANT DEPARTMENT WISE CUTS THEN THIS WINDOW WILL SHOW.
STEP 3: DOUBLE CLICK ON X-RAY TO DEFINE CUTS. NOW WINDOW WILL SHOW.
**STEP 4:** NOW YOU WILL SEE THE DIFFERENT CATEGORY (GENERAL, CASH OPD, CREDIT OPD, PACKAGE, IPD, IPD FOR REFERRAL TO HOSPITAL ETC), ON WHICH YOU CAN DEFINE PERCENTAGE OF CUTS.

**STEP 5:** SELECT ‘BLANK CURRENT CUTS’, ENTER PERCENTAGE (90%) >CLICK ON ENTER.

**THESE PROCESS FOR 50% SHARE IN ONE X-RAY.**

**STEP 1:** GO TO UTILITIES>CLICK ON DEFINE CONSULTANT CUTS>DEFINE CONSULTANT CUTS, WINDOW WILL SHOW LIKE THIS.

**STEP 2:** CLICK ON DEFINE CONSULTANT SERVICE WISE CUTS, THEN THIS WINDOW WILL SHOW. SELECT (XRAY) DEPARTMENT, AND CLICK ON SHOW.
STEP 4: NOW DOUBLE CLICK ON THAT PARTICULAR SERVICE ON WHICH, YOU WANT TO GIVE 50% CUTS. NOW THIS WINDOW WILL SHOW.
STEP 5: NOW SELECT CATEGORY (GENERAL%, CASH OPD% ETC.), AND ENTER THE 50% IN ALL > CLICK ON SAVE.

Q) I have 100 of consultants in my hospital. Do I have to define cuts for each consultant again?

STEP 1: GO TO ‘MASTER’ > CLICK ON ‘CONSULTANT MASTER’
STEP 2: CLICK LIST AND SELECT THE CONSULTANT, ON WHICH YOU WANT TO GIVE CUTS.

STEP 3: SELECT TAB ‘GENERAL’ THERE IS AN OPTION ‘APPLY CUTS FOR CONSULTANT’ CLICK ON THE CHECK BOX, AND ENTER CODE OF THAT CONSULTANT WHOSE HAVE ALREADY DEFINE CUTS.

Q) In CGHS panel I am taking Rs 60 as consultation Fees but I want to give Rs 100 to the consultant.
STEP 1: GO TO UTILITIES > CLICK ON ‘DEFINE CONSULTANT CUTS’, YOU WILL SEE THIS WINDOW.

STEP 2: CLICK ON ‘DEFINE CONSULTANT SERVICE WISE CUTS’, YOU WILL SEE THIS WINDOW.
STEP 3: FILL CONSULTANT CODE, AND CLICK ON SHOW.

STEP 4: DOUBLE CLICK ON THAT CONSULTANT, TO WHO WANT TO DEFINE CUTS.
NOW WINDOW WILL SHOW.

STEP 6: NOW AGAIN SELECT THAT PARTICULAR CONSULTANT, AND GO THROUGH RIGHT ARROW TO ‘IPD FIX SHARE IN AMT. FOR CONSULTANT’ AND FILL THERE SHARE AMOUNT (60,70, 128,ETC).AS YOU WANT.
STEP 7: ENTER ON SAVE.

STEP 4: CLICK ON ADVANCE TAB, NOW THIS WINDOW WILL SHOW YOU.
STEP 5: CLICK ON PANEL, >FILL THE PANEL NAME >CLICK ON SHOW.

AFTER SHOW YOU WILL SEE THIS WINDOW.
STEP 6: NOW SELECT THAT CONSULTANT > GO TO ‘IPD (FOR SELF REFERRED BY CONSULTANT)’

Q) I have defined separate cuts for CGHS Panel, Now I want to apply same structure to other panels say ECHS, GAIL etc.

STEP 1: GO TO MASTER > PANEL MASTER > YOU WILL SEE THIS WINDOW.

STEP 2: GO TO LIST AND SELECT ECHS, GAIL ETC.
STEP 3: CLICK ON TAB ‘PANEL RATES CUTS’.
STEP 4: CLICK ON ‘APPLY CONSULTANT CUTS FOR PANEL’.
STEP 5: WRITE PANEL CODE OF CGHS.
STEP 6: OK.

Q) We are using package system. I am marking the consultant visit under package but I want to give consultant cuts on that service.
Q) How can we give consultant share on IPD which no formula can be applied?

THERE ARE TOW SYSTEM TO FILL THE MANUAL CUTS.
1. CONSULTANT SAHARE ENTRY (CONSULTANT WISE).
2. CONSULTANT SAHARE ENTRY (REGN. NO.WISE )

CONSULTANT SHARE ENTRY (CONSULTANT WISE).

STEP 1: GO TO TRANSACTION→ CLICK ON CONSULTANT SHARE ENTRY (CONSULTANT WISE).

STEP 2: YOU WILL SEE THIS WINDOW.

STEP 3: FILL THE CONSULTANT NAME.
STEP 4: FILL REGN. NO OF PATIENT ON WHICH YOU WANT TO GIVE CUTS.
STEP 5: FILL THE SHARE AMOUNT.
STEP 6: CLICK ON OK

SYSTEM II-→ 2. CONSULTANT SAHARE ENTRY (REGN. NO.WISE )

STEP 1: STEP 1: GO TO TRANSACTION→ CLICK ON 2. CONSULTANT SAHARE ENTRY (REGN. NO.WISE ).

STEP 2: YOU WILL SEE THIS WINDOW.
STEP 3: FILL THE REGN. NO OF PATIENT.
STEP 4: FILL THE SHARE AMOUNT OR PERCENTAGE.
STEP 5: CLICK ON OK.

Q) We have new changed the cuts system in the hospital so that for the patients discharged before 1/Apr/2010 consultant get 80% cut on surgery and after that consultant get 85%, How to do that?

STEP 1: GO TO MASTER → ADDITIONAL MASTER → CLICK ON FORMULA MASTER. THIS SCREEN WILL SEE.
STEP 2: MAKE A FORMULA MASTER, WRITE DOWN ‘CODE’ AND ‘NAME’.
STEP 3: CLICK ‘OK’
STEP 4: GO TO UTILITIES → DEFINE CONSULTANT CUTS → CLICK ON ‘DEFINE CONSULTANT DEPARTMENT WISE CUTS’. YOU WILL SEE THIS WINDOW.
STEP 5: DOUBLE CLICK ON CONSULTANT DEPARTMENT. NOW YOU WILL SEE THIS WINDOW

STEP 6: NOW YOU CAN SEE FORMULA WHICH WAS MADE BY YOU, NOW DEFINE THE NEW CUTS IN FORMULA’S RAW.

STEP 7: SAVE

STEP 8: GO TO MASTER→ CONSULTANT MASTER→ THIS WINDOW WILL SHOW.
STEP 9: CLICK ON TAB OF SHARE FORMULA.
STEP 10: CLICK ON CHECK BOX OF SHARE FORMULA.
STEP 11: WRITE DOWN ‘FROM DATE’, ‘TO DATE’, ‘FORMULA’ (WHICH YOU MADE).
STEP 12: THESE PROCESS FROM STEP 8 TO STEP 11, CONTINUE.

Q) I want to differentiate cuts, so that If the consultant brings the patient we give 90% and if patient comes to the hospital we give 70%